

## SALISBURY LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

	Item	Update	Actions and recommendations	Who
	<b>Date of Meeting</b>	<b>24<sup>th</sup> May 2023</b>		
<b>1.</b>	<b>Attendees and apologies</b>			
	Present:	Councillor Ricky Rogers (RR) – Wiltshire Council – Chair Councillor Sam Charleston (SC) – Wiltshire Council Councillor Brian Dalton (BD) – Wiltshire Council Councillor Sven Hocking (SH) – Wiltshire Council Councillor Alan Bayliss (AB) – Salisbury City Council Councillor John Wells (JW) – Salisbury City Council Councillor Eleanor Wills (EW) – Salisbury City Council Marc Read (MR) – Salisbury City Council Peter Durnan (PD) – Cycle Opportunities Group Salisbury Margaret Willmot (MW) – Salisbury Area Greenspace P/Ship Pam Rouquette (PR) – Salisbury Walking Forum Jo M (JM) – Local Resident Graham Axtell (GX) – Wiltshire Council Paul Shaddock (PS) – Wiltshire Council		
	Apologies:	Councillor Charles McGrath (CM) – Wiltshire Council Councillor Caroline Corbin (CC) – Wiltshire Council Councillor Paul Sample (CPS) – Wiltshire Council Councillor Mark McClelland (MM) – Wiltshire Council Patricia Podger (PP) – Elizabeth House Annie Child (AC) – Salisbury City Council Lynne Davies (LD) – Salisbury City Council		

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<b>2.</b>	<b>Notes of last meeting</b>			
		<p>The minutes of the previous meeting were agreed at the Salisbury Area Board meeting on the 9<sup>th</sup> March 2023.</p> <p>The Salisbury Area Board minutes can be found at:</p> <p><a href="https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=168&amp;MId=14422&amp;Ver=4">https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=168&amp;MId=14422&amp;Ver=4</a></p>	That the update is noted.	Area Board
<b>3.</b>	<b>Financial Position</b>			
		There is currently £13,695.62 still unallocated.	That the update is noted.	Area Board

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4.	New Issues / Issues Requiring A Decision			
a)	<p>Issue No: <a href="#">12-22-05</a></p> <p>Request to provide upgrade the Zebra crossing equipment on the A3094 Netherhampton Road to improve its conspicuity and address safety concerns around its visibility.</p>	<p>The Street Lighting Team have advised that the current estimated cost of upgrading the Zebra crossing equipment on Netherhampton Road to incorporate the <a href="#">Simmons</a> <a href="#">Modupost</a> system would be £12,000. Funding of £5,000 has been found from a S106 contribution that could be allocated towards this project. The LHFIG agreed to provide a contribution of £2,500 to this project at its meeting in September 2022. At its November 2022 meeting the LHFIG agreed to reallocate its contribution of £2,500 towards the cost of purchasing land to improve the access to Middle Street Meadow (Item 5k).</p> <p>BD supported the reallocation of the funding as outlined above, but advised that he would be seeking to obtain the full funding allocation required to allow this project to be progressed.</p> <p>If the group wish to proceed with this project an allocation of £7,000 would be required.</p> <p>Item 4f below is a request to upgrade the zebra crossing at this location to a traffic signal controlled facility. Any decision to allocate funding to this issue should be made in consideration of this request.</p>	<p>Please refer to the notes for Item 4f below.</p> <p>That the update is noted.</p>	<p>Area Board</p>

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b)	<p>Issue No: <a href="#">12-22-10</a></p> <p>Request for the installation of ANPR cameras to enforce School Keep Clear markings at the Somerset Road School Campus</p>	<p>The TRO Team have advised that a TRO amendment will need to be processed before ANPR camera enforcement of the School Keep Clear (SKC) markings present in <a href="#">Somerset Road</a> and <a href="#">Bishopdown Road</a> could be undertaken. The TRO that controls the SKC markings currently only allows for enforcement by a Civil Enforcement Officer. An additional clause allowing enforcement to be undertaken by an approved device would need to be added to the TRO to allow ANPR camera enforcement to take place.</p> <p>The cost of undertaking the necessary TRO work to allow ANPR camera enforcement of SKC markings is £1,500.</p> <p>Work on the production of a cost estimate to introduce ANPR cameras in Somerset Road and Bishopdown Road is ongoing.</p>	<p>That the Area Board approves the allocation of £1,500 towards this project.</p>	Area Board
c)	<p>Issue No: <a href="#">12-23-01</a></p> <p>Request for the installation of a bus shelter in Castle Road</p>	<p>Following the discussion about alternative sources of funding for bus shelter improvement works the Area Board have raised this issue with the Transport Planning Team and an update on this matter is planned to be given at the Area Board Meeting in June 2023 meeting of the group.</p> <p>The group previously decided that they did not wish to fund the provision of a bus shelter at this location until the wider discussion around alternative sources of funding had taken place.</p> <p>However, if the group wish to pursue this matter at this time then the estimated cost of providing a Bus Shelters Ltd 'Transit' shelter (current model of shelter used in Salisbury - see <a href="#">here</a> for example) is £7,000.</p>	<p>The group acknowledged the need for a shelter at this location but agreed to defer making a decision on funding the provision of one until the Area Board had received further advice on alternative funding sources.</p> <p>That the update is noted.</p>	Area Board

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d)	Various improvements to the Bishopdown Estate	<p>Group to decide if they wish to allocate funding to take forward further improvements identified as required in the original resident's association report submitted to the group. A copy of that report is attached as <b>Appendix 1</b>. Issues highlighted in yellow in Appendix 1 are issues that could potentially be funded by the group.</p> <p>GX to provide verbal update on any existing dropped kerbs that could be improved using existing highways maintenance budgets.</p>	<p>GX advised that he had visited the Bishopdown Estate and identified five existing dropped kerbs requiring improvement that could be taken forward using highways maintenance funding. Those improvement works will be taken forward alongside other local highways maintenance activities.</p> <p>PS advised other dropped kerbs identified as needed in the Bishopdown Estate could be funded by the group in due course.</p>	GX
e)	<p>Issue No: 12-23-02</p> <p>Waiting Restriction Requests (2022)</p>	<p>Five requests for new or amendments to existing waiting restrictions were received during the annual waiting restriction process and supported by Salisbury City Council during 2022. Details of the requests are outlined in the document attached as <b>Appendix 2</b>.</p> <p>If the group wish to proceed with the introduction of waiting restrictions at all the locations identified in Appendix 2 the estimated cost of the legal TRO work and on ground implementation costs would be £5,000.</p>	<p>The group discussed the requests in detail and agreed to support those in Westwood Road, Devonshire Road, Winchester Street (subject to local member support on the proposals put forward) and St. Ann Street (subject to local member support on the proposals put forward).</p> <p>The group did not support the request for the provision of restrictions at the junction of Devizes Road and Primrose Road as it was felt that insufficient evidence of a problem had been provided.</p>	

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			That the Area Board approves the allocation of £5,000 towards this project.	Area Board
f)	<p>Issue No: <a href="#">12-23-03</a></p> <p>Request to upgrade the existing Zebra crossing on Netherhampton Road to a traffic signalled controlled facility.</p>	<p>A request has been received to upgrade the existing Zebra crossing to a traffic signal-controlled facility to address pedestrian safety concerns around the use of the Zebra crossing.</p> <p>Crossing facilities introduced onto the public highway are either formal or informal. Formal crossings (such as Zebra or traffic signal-controlled crossings) have a controlled zone and require a Traffic Regulation Order (TRO) to be processed to allow them to be introduced. Informal crossings (such as pedestrian refuges) do not have a controlled zone so do not require the processing of a TRO. Formal crossings can only be considered where a certain level of crossing movements occur and in the case of a Zebra crossing the 85<sup>th</sup> percentile speed of approaching traffic must be below 35mph. Both these criteria were met in Netherhampton Road which is why a Zebra crossing was installed at this location.</p> <p>When concerns around the safety of using the Zebra crossing were last raised in 2016, a traffic survey was undertaken and the 85<sup>th</sup> percentile speed of approaching traffic was recorded to be 31.3mph. However, given that it has been several years since the last traffic survey a further survey has been requested to get up to date traffic speed data to determine if a Zebra crossing remains an appropriate type of crossing facility at this location.</p> <p>For information there have been no recorded collisions involving pedestrians using the Zebra crossing since it was originally installed. It should be noted that the approximate cost of</p>	<p>EW and JM undertook a short presentation to the group outlining the need for the Zebra crossing to be upgraded. A copy of the presentation is enclosed as <b>Appendix 3</b>.</p> <p>PS advised that with respect to the presentation that Netherhampton Road was not part of the Strategic Road Network (SRN). Roads that form part of the SRN are managed by National Highways rather than Wiltshire Council. PS advised that the accident information shown in the report should be treated with caution as some of the collisions shown took place before the zebra crossing was introduced and no information about the cause of the collisions was provided to enable them to be considered contextually.</p> <p>BD advised that he was fully aware of the longstanding concerns around the use of the crossing, but the criteria followed in determining if a Zebra crossing</p>	

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		<p>introducing a traffic signal-controlled facility is in the order of £100,000-£120,000, although might be higher depending on any site-specific issues identified during the design process. Any proposal to upgrade the pedestrian crossing would need to be subject to a bid to the substantive LHFIG fund.</p> <p>In addition to the request to upgrade the crossing the originator of the issue also asked that:</p> <ul style="list-style-type: none"> <li>• The Zebra crossing markings be repainted.</li> <li>• Funds are redirected away from the proposal to provide the Simmonsigns Modupost system at the Zebra crossing in support of upgrading the crossing to a signal-controlled facility.</li> <li>• Relocate the Zebra (or new signalled crossing) away from the Norfolk Road junction.</li> <li>• Consider any other option to improve the safety of the Zebra crossing.</li> </ul> <p>The upgrading of the Zebra crossing is to be discussed by the group alongside Item 4a.</p> <p>It should be noted that Graham Axtell has added the refreshing of the Zebra crossing markings to the list of road marking maintenance works to be undertaken during the 2023/24 financial year.</p> <p>Even if it is decided that the crossing should be upgraded it would not be relocated from its current position. The crossing is sited on a pedestrian desire line (influenced by the presence of the One Stop Shop / Post Office). Relocating the crossing away</p>	<p>was an appropriate type of facility at this location had always indicated that it was. A strong desire to address resident's concerns about using the crossing is what led to the raising and pursuing of the issue at Item 4a.</p> <p>The group discussed this issue at length and agreed to wait for the results of the traffic survey before determining whether they wished to support this request or the request at Item 4a.</p> <p>RR asked that rather than seeking to pursue two different solutions at this location that EW worked with BD (as the Wiltshire Member and therefore a representative of the highway authority) to come up with an agreed solution that had the support of the local community.</p> <p>SH asked that if it was possible to do so could the SLOW markings be provided when the works to refresh the Zebra crossing markings are undertaken. The group supported this suggestion.</p>	<p>GX</p>
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		<p>from the pedestrian desire line would likely be severely detrimental to pedestrian safety. Pedestrians would continue to cross the road on their desire line but would do so without the benefit of a crossing facility.</p> <p>To highlight the presence of the Zebra crossing warning signs could be placed in advance of it. The estimated cost of providing two warning signs, complemented with SLOW road markings, is £3,714 [Note: This figure includes a 25% contingency].</p> <p>If the group wished to just go with the warning signs without the SLOW road markings, then the estimated cost of the works would be £3,000. [Note: This figure includes a 25% contingency].</p>	[Note: JM left the meeting after this issue was discussed].	
g)	<p>Issue No: <a href="#">12-23-05</a></p> <p>Request to upgrade the section of St. Mark's Path between St. Francis Road and Wessex Water Site</p>	<p>Cllr Wells has submitted a request to upgrade the section of St. Mark's Path between St. Francis Road and the Wessex Water site to enable easier access for pedestrians.</p> <p>Path could potentially be upgraded if the group support the request. As the section of path that it is being requested to be upgraded is a Right of Way any works to it would need to be taken forward by the Rights of Way Team. Any proposal to upgrade the section of St. Mark's Path in question would likely need to be subject to a bid to the substantive LHFIG fund.</p> <p>The group are to discuss whether they wish to support this project.</p>	<p>The group supported this request and asked that a design to provide an improved path at this location be prepared in due course.</p> <p>That the update is noted.</p>	Area Board



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h)	Issue No: <a href="#">12-23-06</a>  Request for a dropped kerb in Glyndebourne Close	<p>A request has been submitted for a dropped kerb to be provided in Glyndebourne Close to enable a disabled resident to easily access an advisory disabled parking bay it is proposed to mark in the road.</p> <p>The estimated cost of providing the dropped kerb is £2,250 [Note: This figure includes a 25% contingency].</p>	That the Area Board approves the allocation of £2,250 towards this project.	Area Board
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<b>5.</b>	<b>Other Issues</b>			
a)	Issue No: <a href="#">12-20-2</a>  The provision of additional cycle parking stands in Salisbury City Centre.	Proposals to provide three parking stands in Pepys Walk were submitted to the Old George Mall Manager in April 2023. The proposals are currently being considered by the Old George Mall landlords.	That the update is noted.	Area Board
b)	Issue No: <a href="#">12-20-5</a>  Request to address local concerns around an increased use of Milford Mill Road by vehicular traffic and its continued use by HGVs.	Works order issued to Milestone in April 2023. Works provisionally programmed to take place during week commencing 10/07/2023.	That the update is noted.	Area Board
c)	Issue No: <a href="#">12-21-3</a>  Request for the provision of a pedestrian crossing point on the A354 Coombe Road in the vicinity of Portland Avenue.	Works order issued to Milestone in April 2023. Works provisionally programmed to take place during week commencing 03/07/2023.	That the update is noted.	Area Board
d)	Issue No: <a href="#">12-21-5</a>  Request for the provision of a formal pedestrian crossing facility across Stratford Road in the vicinity of its junction with Waters Road.	Topo survey data received back on the 12 <sup>th</sup> May 2023. Revised junction design work commenced. Proposals to be circulated to local members for comment when available and brought to the next meeting of the group for a funding decision.	That the update is noted	Area Board
e)	Issue No: <a href="#">12-22-07</a>  Request to provide a bus stop hardstanding in Stratford Road	Design work 75% complete. Design work to be completed June 2023. Proposals to be circulated to local members for comment when available. Subject to the proposals being acceptable works order to be raised in July 2023.	That the update is noted	Area Board

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f)	Issue No: <a href="#">12-22-09</a> Request for the installation of buildouts on Milford Mill Road	At its September 2022 meeting the group decided not to support the request to provide buildouts in Milford Mill Road. However, the group committed £3,000 to provide improved signing and lining in the area. Design work commenced. The on-ground works are to be taken forward in conjunction with the issue at Item 5i to achieve best value to the LHFIG.	That the update is noted.	Area Board
g)	Issue No: <a href="#">12-22-11</a> Installation of Street Nameplate in Downton Road, Salisbury	Works order issued to Milestone in April 2023. Awaiting programming of works by Milestone.	That the update is noted	Area Board
h)	Issue No: <a href="#">12-22-12</a> Accessibility improvements to Winchester Street Underpass	Revised proposals have been drawn up which retain the staggered barriers but alters their spacing to make them easier to negotiate and circulated to National Highways (who are technically responsible for managing the underpass) for comment.  At the request of the group the proposals will be added to the agenda for the next Salisbury City Council DIGS meeting.	That the update is noted	Area Board
i)	Request for the extension of the existing 20mph speed limit along Milford Mill Road	Formal TRO consultation period commenced on the 04/05/2023. TRO consultation period ends on the 05/06/2023.	That the update is noted.	Area Board
j)	Waiting Restriction Requests (2021)  Requests for new or amendments to existing waiting restrictions.	Proposals with the TRO Team to undertake the necessary legal work. Formal TRO Consultation period expected to take place in July 2023.	That the update is noted.	Area Board
k)	Provision of improved access to <a href="#">Middle Street Meadow</a> , Harnham	Land purchase at this location ongoing between Wiltshire Council and the Environment Agency.	That the update is noted.	Area Board

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l)	Safer Salisbury Street Lighting Improvements	Brief issued to Atkins to undertake formal street lighting assessments in May 2023. The locations that will be assessed are Antelope Square, the western end of Winchester Street (in the vicinity of its junction with Guildler Lane, Milford Street (in the vicinity of the Chapel) Pennyfarthing Street (in the vicinity of Pennyfarthing House), College Street Car Park Access Road, in the vicinity of Norton House (on The Friary Estate) and the underpasses in Churchill Gardens. Results of the assessments and proposed improvements to be circulated once available.	That the update is noted.	Area Board
<b>6.</b>	<b>Closed Issues</b>			
a)	Issue No: <a href="#">12-22-13</a> Request for dropped kerb in Milford Mill Road opposite its junction with The Meadows	Works completed in March 2023. Issue has been closed.	That the update is noted.	Area Board
b)	Installation of Street Nameplate in Hamilton Road, Salisbury	Works completed in March 2023. Issue has been closed.	That the update is noted.	Area Board
c)	Waiting Restriction Requests (2019-2020)	Works completed in March 2023. Issue has been closed.	That the update is noted.	Area Board

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7.	Other Items			
a)	Highway Maintenance Update	<p>GX advised the group of the following:</p> <p><u>Planned Carriageway Schemes:</u></p> <p><u>Surfacing:</u></p> <p>Old Blandford Road – works currently being undertaken and due to finish 31/05/2023            Devizes Road (between Queen Alexandra Road and Primrose Road) planned to commence on the 30/05/2023.            Windsor Road, Windsor Street and Hamilton Road – Start dates not yet known.</p> <p><u>Micro Asphaltting:</u></p> <p>Denison Rise and Beatrice Road – Start dates not yet known.</p> <p><u>Reactive Patching (Sites Submitted To Date):</u></p> <p>Devizes Road – Highfield Road to A36            Milford Mill Road – Near Milford Gardens            Castle Street – Junction with Blue Boar Row            Start dates not yet known for these schemes.</p> <p><u>Dragon Patching (Tar and Chip Dressing):</u></p> <p>Sites to be confirmed.</p>	<p>RR and SH expressed disappointment that despite repeated request a full programme with dates for the current financial year cannot be provided to the group or Area Board. SH commented that he intends to raise the matter at the Area Board meeting in June and asked that GX make his colleagues aware that this would be the case.</p> <p>That the update is noted.</p>	<p>GX</p> <p>Area Board</p>

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		<p><u>Planned Footways Schemes:</u></p> <p><u>Resurfacing:</u></p> <p>Exeter Street – Replacement of broken slabs between Carmelite Way to St Ann Street (east side only) – Start dates not yet known.</p> <p><u>Slurry Seal:</u></p> <p>Sites to be confirmed.</p>		
8.	<b>Date of Next Meeting:</b>	7 <sup>th</sup> September 2023		

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### **1. Environmental & Community Implications**

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent, and specifics of which will be dependent upon the individual project.

### **2. Financial Implications**

2.1. All decisions must fall within the Highways funding allocated to the Salisbury Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Salisbury Area Board will have a remaining highways funding balance of £4,945.62 in the LHFIG allocation available for the 2023/2024 financial year.

### **3. Legal Implications**

3.1. There are no specific legal implications related to this report.

### **4. HR Implications**

4.1. There are no specific HR implications related to this report.

### **5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

### **6. Safeguarding implications**

There are no specific safeguarding implications related to this report.